

Your Notebook

Many say that organization is one of the keys to success. It is definitely true in a math class. You can take the greatest notes, but if you can't find them it won't help you at all. You should have one notebook that is for your math class only. You should use a three-ring binder, which is easier for creating quality notes than a spiral notebook. A binder that is 1 ½" or 2" thick would be a good choice.

Put your copy of the class syllabus at the very beginning of the binder. The syllabus contains all of the important information for the course, including my office location and the schedule for office hours. After the syllabus, break the binder into several sections using section dividers. Here are the sections I want you to use.

- **Section 1 - Notes:** This section will contain your classroom notes.
- **Section 2 - Homework:** In addition to your homework, you can keep class work in this section.
- **Section 3 – MyMathLab Homework:** Put printouts of your MyMathLab homework assignments, along with your work, in this section.
- **Section 4 – MyMathLab Quizzes:** Put printouts of your MyMathLab quizzes, along with your work, in this section.
- **Section 5 - Exams and Quizzes:** Keep your old exams and quizzes in this section. Many students fail to keep their old exams and quizzes handy, but reviewing old quizzes is a great way to prepare for an exam. Reviewing old exams is a great way to prepare for a final cumulative exam.
- **Section 6 -Handouts:** In this section you can keep any handouts that I give you. This should include any handouts I give you throughout the semester.
- **Section 7 - Glossary and Problem Log:** These items will be discussed later in the semester.